| Team Meeting Report | |
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| Group Name 47 | Reporting Period 10/02/2022-10/23/2022 |
| Date and time of this Meeting (Use multiple forms if more than one team meeting occurs during a reporting period.) 10/22/2022 1:00-5:00pm | |
| Attendees Duong, Goodwin, Radtke, Roberts, Weber | |
| Absentees None. | |
| Agenda  1. Discuss phase 2 requirements 2. Establish team workflow and delegate tasks 3. Collaborate on prototype 4. Identify any weaknesses in phase 1 and phase 2 documents  Complete phase 2 tasks on schedulePlan next team meeting | Issues/Resolutions/Accomplishments  1. Team was prepared for phase 2 2. Team has shared expectations for phase 2 3. Team has shared understanding for use cases and objects as well as prototyping 4. Team has shared understanding of the design goals 5. Each team member understands their role for phase 2 6. Team will meet on Saturday, 11/8 to work on database design, turning the prototype into workable final product, testing and edge cases |
| Action Items (What needs to be done and delivered? Who has agreed to do it? When does it need to be delivered?)  1. Team meeting report. Team will accomplish this by Sunday, October 23. 2. Phase 2 deliverables, each member will complete their portion by October 23. 3. Initial prototyping and design will be completed by October 23...  Class Project Phase 3 Submission. Pending next group meeting. Turn in pending instructor decision. | |